



Organizational Development Committee

Seung Oh, Licensee Member, President
 Maria Serpa, Licensee Member, Vice-President

a. Budget Update and Report

Fiscal Year 2022/2023 (Current Year)

The 2022/23 Fiscal Year (FY) began July 1, 2022. The Board's spending authorization for the year is \$31,375,000, which is about 2.5% increase from the prior year. Based on current preliminary budget reports for July through November the Board has received \$18,834,069 in revenue originating from the following:

Revenue Sources Table: FY 2022/2023

Source	Amount	Percentage
Licensing	\$17,572,097	93%
Cost Recovery	\$514,215	3%
Citation Fines	\$684,641	4%
Interest	\$63,116	0%

Further, the Board estimates it has expended \$12,038,400 during this timeframe. The largest expenditure categories are detailed below.

Expenditures Table: FY 2022/2023

Source	Amount	Percentage
Personnel	\$8,362,400	70%
Pro rata	\$2,021,700	17%
Enforcement*	\$1,126,600	9%
Facilities Operations	\$284,300	2%

*Billing is typically delayed at least one month.

Fund Condition

Below is a summary of the Analysis of Fund Condition prepared by the department. The fund condition reflects a \$2.4M loan to the general fund in FY 2020/21. More recently, the Board transferred \$1.283M to the general fund pursuant to the Governor's Budget.

Fund Condition Table: FY 2021/2022

Fiscal Year	Fund Balance	Months in Reserve*
2021/2022	\$13,847,000	5.1
2022/2023	\$16,053,000	5.4
2023/2024	\$13,631,000	4.5
2024/2025	\$12,626,000	4.1
2025/2026	\$8,843,000	2.9

*Business and Professions Code section 4400 (p) provides that it is the intent of the Legislature that, in setting fees, the Board shall seek to maintain a reserve in the Board's fund equal to approximately one year's operating expenditures.

Attachment 1 includes the Analysis of Fund Condition prepared by the department and detailed budget charts.

b. Board Member Attendance Information and Mail Vote Information

Board Member Attendance Information

Attachment 2 includes a summary of Board member attendance at committee and Board meetings for FY 2022/23.

Mail Vote Information

As previously mentioned, beginning the first quarter of fiscal year 2022/2023, quarterly reporting of member participation in the mail vote process resumed. **Attachment 3** includes member participation in the mail vote process for FY 2022/23.

c. Personnel Update

The Board currently has 14.5 vacant positions detailed below.

- 5 Inspector positions, including one Supervising Inspector position
- 7.5 Licensing positions
- 1 Enforcement position
- 1 Administration position, the Assistant Executive Officer

d. Future Meeting Dates

Attachment 4 includes a list of future meeting dates. Please note that changes in meeting dates are highlighted in the schedule.

Attachment 1

0767 - Pharmacy Board Contingent Fund Analysis of Fund Condition
(Dollars in Thousands)

Prepared 1.11.2023

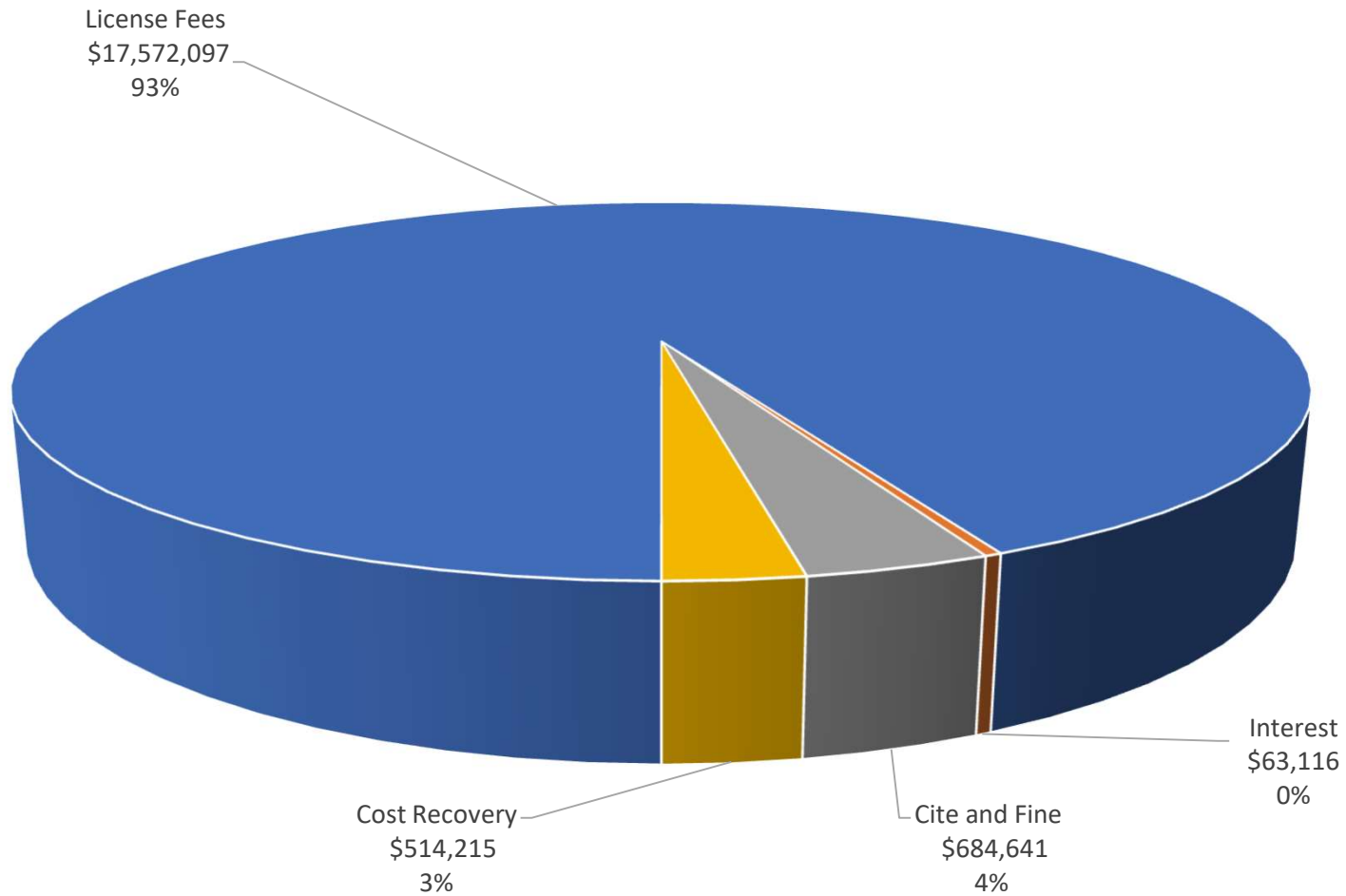
2023-24 Governor's Budget with FM 5 Projections

	ACTUAL 2021-22	CY 2022-23	BY 2023-24	BY +1 2024-25	BY +2 2025-26
BEGINNING BALANCE	\$ 10,176	\$ 13,847	\$ 16,053	\$ 13,631	\$ 12,626
Prior Year Adjustment	\$ 532	\$ 0	\$ 0	\$ 0	\$ 0
Adjusted Beginning Balance	\$ 10,708	\$ 13,847	\$ 16,053	\$ 13,631	\$ 12,626
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS					
Revenues					
4121200 - Delinquent fees	\$ 262	\$ 246	\$ 215	\$ 215	\$ 215
4127400 - Renewal fees	\$ 28,177	\$ 27,871	\$ 27,673	\$ 27,673	\$ 27,673
4129200 - Other regulatory fees	\$ 1,253	\$ 1,610	\$ 932	\$ 932	\$ 932
4129400 - Other regulatory licenses and permits	\$ 4,497	\$ 4,659	\$ 4,011	\$ 4,011	\$ 4,011
4143500 - Miscellaneous Revenue from Local Agencies	\$ 3	\$ 4	\$ 0	\$ 0	\$ 0
4163000 - Income from surplus money investments	\$ 68	\$ 85	\$ 146	\$ 151	\$ 131
4170400 - Capital Asset Sales Proceeds	\$ 1	\$ 0	\$ 0	\$ 0	\$ 0
4171400 - Escheat of unclaimed checks and warrants	\$ 152	\$ 153	\$ 0	\$ 0	\$ 0
4172500 - Miscellaneous revenues	\$ 5	\$ 5	\$ 0	\$ 0	\$ 0
Totals, Revenues	\$ 34,418	\$ 34,633	\$ 32,977	\$ 32,982	\$ 32,962
Transfers to/from other funds					
Loan from/to the Pharmacy Board Contingent Fund (0767) from/to the General Fund (0001) per Item 1111-011-0767, Budget Act of 2020	\$ 0	\$ 0	\$ 0	\$ 2,400	\$ 0
Operating Transfers To General Fund 0001 per EO E 21/22-276 Revised (AB 84)	\$ -1,258	\$ 0	\$ 0	\$ 0	\$ 0
Totals, Transfers and Other Adjustments	\$ -1,258	\$ 0	\$ 0	\$ 2,400	\$ 0
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$ 33,160	\$ 34,633	\$ 32,977	\$ 35,382	\$ 32,962
TOTAL RESOURCES	\$ 43,868	\$ 48,480	\$ 49,030	\$ 49,013	\$ 45,588
Expenditures:					
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ 27,483	\$ 29,834	\$ 32,924	\$ 33,912	\$ 34,929
9892 Supplemental Pension Payments (State Operations)	\$ 659	\$ 659	\$ 659	\$ 659	\$ 0
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	\$ 1,879	\$ 1,934	\$ 1,816	\$ 1,816	\$ 1,816
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	\$ 30,021	\$ 32,427	\$ 35,399	\$ 36,387	\$ 36,745
FUND BALANCE					
Reserve for economic uncertainties	\$ 13,847	\$ 16,053	\$ 13,631	\$ 12,626	\$ 8,843
Months in Reserve	5.1	5.4	4.5	4.1	2.9

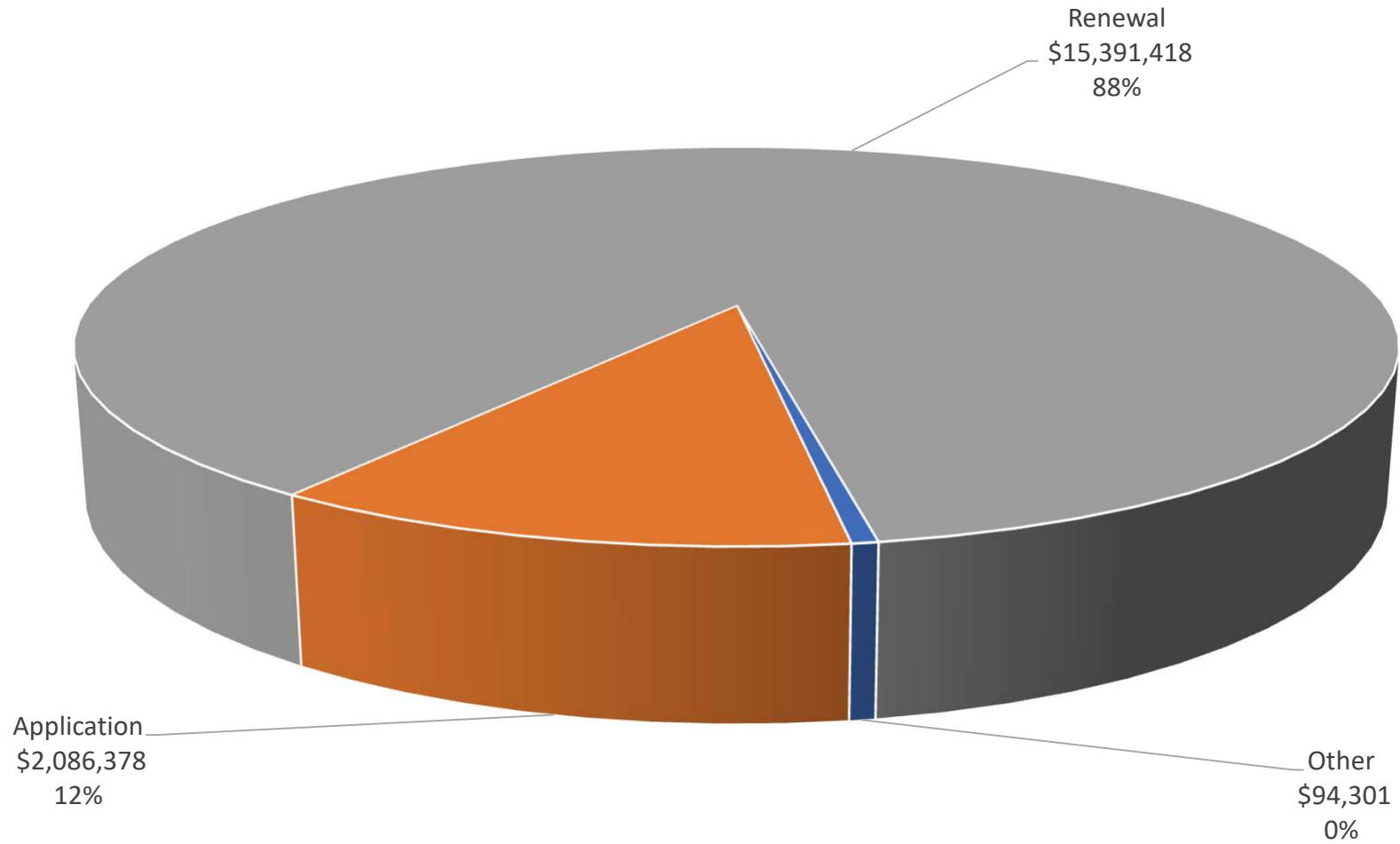
NOTES:

1. Assumes workload and revenue projections are realized in BY +1 and ongoing.
2. Expenditure growth projected at 3% beginning BY +1.

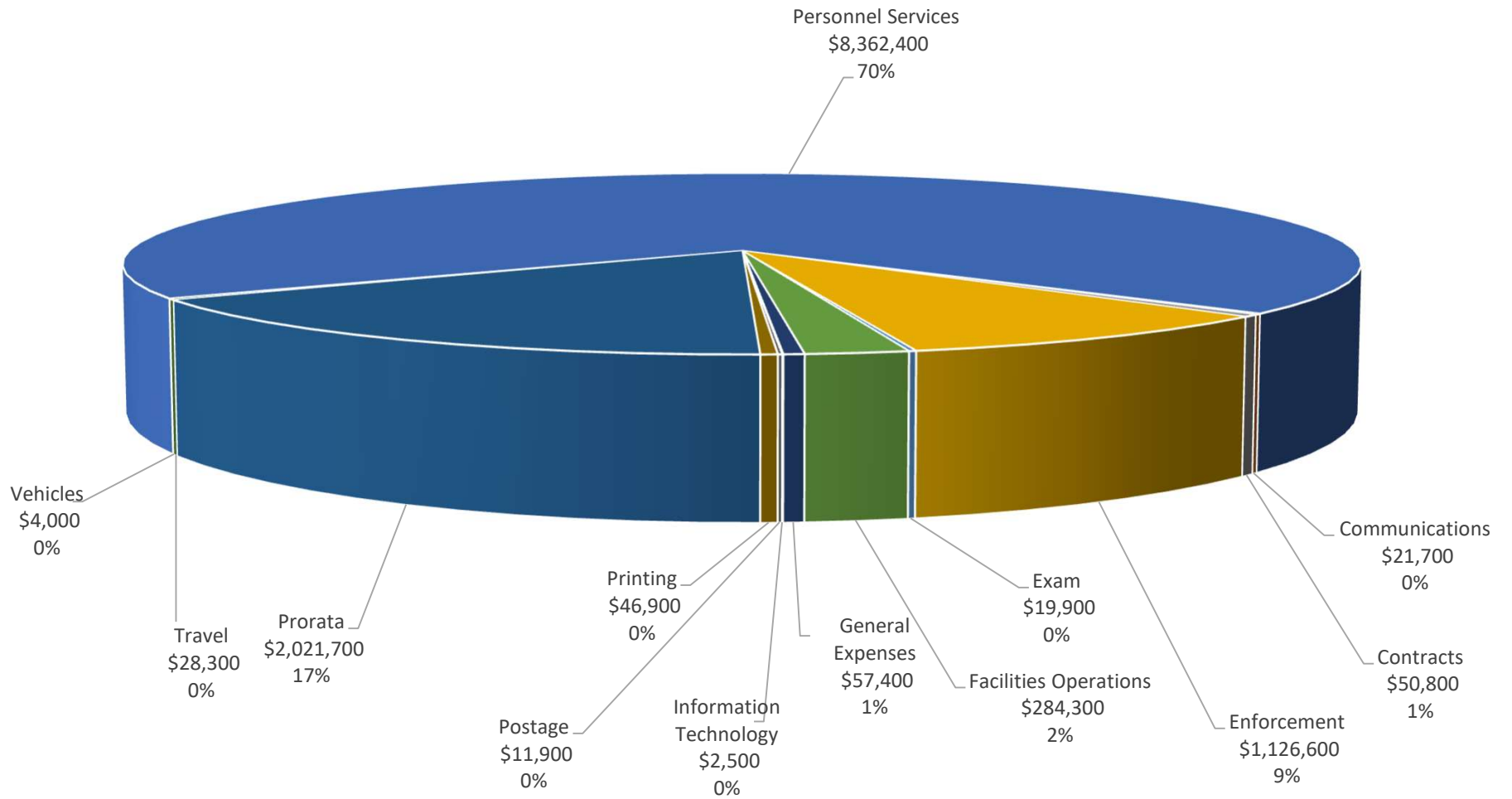
**Origin of Revenue
FY 2022-2023
FM 5
\$18,834,069**



Applications vs. Renewals
FY 2022-2023
FM 05
\$17,572,097



**Expenditures
FY 2022-2023
FM 5
\$12,038,400**



Attachment 2

**Board Member Attendance
Board Meetings – FY 2022/23**

Board Member	7/27/22	7/28/22	8/25/22	9/14/22	9/21/22	10/25/22	10/26/22	12/14/22
Barker ¹			X	X	X	X	X	X
Cameron-Banks	X	X		X				X
Chandler ²						X	X	X
Crowley	X	X	X	X	X	X	X	X
De La Paz	X	X	X	X	X	X		X
Jha ²						X	X	X
Koenig	X	X		X	X	X	X	X
Oh	X	X	X	X	X	X	X	X
Patel	X		X			X	X	X
Sanchez	X	X	X	X		X	X	
Serpa	X	X	X	X		X	X	X
Thibeau	X	X	X	X	X	X	X	X
Weisz	X	X	X					X

¹ – denotes appointment to Board 6/24/22.

² – denotes appointment to the Board 9/9/22.

Board Member Attendance
Committee Meetings – FY 2022/23

Communication and Public Education Committee Meetings – FY 2022/23

Board Member	7/19/22
De La Paz	X
Koenig	
Sanchez	X
Thibeau	X
Weisz	X

Licensing Committee Meetings – FY 2022/23

Board Member	7/18/22	10/18/22	1/24/23
Cameron-Banks	X		
Crowley	X	X	X
Oh	X	X	X
Patel	X	X	
Weisz			X

Enforcement Committee Meetings – FY 2022/23

Board Member	7/19/22	8/25/22	10/4/22	1/23/23
Barker ¹	X	X	X	X
Cameron-Banks	X	X	X	
Oh	X	X	X	X
Patel	X	X	X	
Sanchez			X	X
Serpa	X	X	X	X

Legislation and Regulation Committee Meetings – FY 2022/23

Board Member	7/18/22
Crowley	X
De La Paz	X
Oh	X
Serpa	X
Thibeau	X

Medication Error Reduction and Workforce Committee Meetings – FY 2022/23

Board Member	9/14/22	11/16/22
Crowley	X	X
Koenig	X	
Oh	X	X
Patel	X	X
Thibeau	X	X

Standard of Care Ad Hoc Committee Meetings – FY 2022/23

Board Member	8/25/22	10/25/22	11/16/22
Barker ¹	X	X	X
Cameron-Banks	X		X
Crowley	X	X	X
Oh	X	X	X
Serpa	X	X	X
Thibeau	X	X	

¹ – denotes appointment to Board 6/24/22.

Attachment 3

Board of Pharmacy

Mail Vote Participation - FY 2022/23

Board Member	July - Sept (62)	Oct - Dec (68)	Jan - March	Apr - Jun	Total
Barker	1	67	0	0	68
Cameron-Banks	0	9	0	0	9
Chandler*	n/a	49	0	0	49
Crowely	62	69	0	0	131
De La Paz	22	12	0	0	34
Jha*	n/a	49	0	0	49
Koenig	43	35	0	0	78
Oh	62	68	0	0	130
Patel	62	50	0	0	112
Sanchez	53	61	0	0	114
Serpa**	62	57	0	0	119
Thibeau	58	56	0	0	114
Weisz	45	44	0	0	89

*Chandler/Jha: Appointed 9/10/2022

**Serpa received only 58 mail ballots
due mail votes being sent to wrong
email

Attachment 4

Board and Committee Meeting Schedule 2023 (Rev. 1/30/23)

February 1, 2023 – Standard of Care

February 6, 2023 – Communication and Public Education Committee

February 6 - 7, 2023 – Board Meeting

February 15, 2023 – Enforcement and Compounding Committee (Added)

March 8, 2023 – Medication Error Reduction and Workforce

March 15, 2023 – Petitioner Board Meeting

March 23, 2023 – Enforcement and Compounding Committee (Added)

April 5, 2023 – Licensing Committee

~~April 12, 2023 – Licensing Committee~~ - **Meeting rescheduled to April 5, 2023**

April 13, 2023 – Enforcement and Compounding Committee

April 26, 2023 – Legislation and Regulation Committee

April 26 - 27, 2023 – Board Meeting

May 3, 2023 – Standard of Care

~~May 10, 2023 – Standard of Care~~ – **Meeting rescheduled to May 3, 2023**

May 17, 2023 – Petitioner Board Meeting

~~June 6, 2023 – Meeting rescheduled to June 21, 2023~~

June 7, 2023 – Medication Error Reduction

June 21, 2023 – Petitioner Board Meeting

(Government Code 11133 effective until 06.30.2023 unless amended)

July 18, 2023 – Enforcement and Compounding Committee

July 18, 2023 – Legislation and Regulation Committee Meeting

July 19, 2023 – Licensing Committee

July 19, 2023 – Communication and Public Education Committee

August 1 - 2, 2023 – Board Meeting

September 12, 2023 – Petitioner Board

~~October 11, 2023 – Licensing Committee~~ – **rescheduled to October 18, 2023**

Board and Committee Meeting Schedule 2023 (Rev. 1/30/23)

~~October 12, 2023 – Enforcement and Compounding Committee~~ **rescheduled to October 19, 2023**

October 18, 2023 – Licensing Committee

October 19, 2023 – Enforcement and Compounding Committee

~~October 25 – 26, 2023 – Board Meeting~~ - **rescheduled to November 1 – 2, 2023**

November 1 – 2, 2023 – Board Meeting

December 13, 2023 – Petitioner Board Meeting