

**PROVIDING SAFE AND EFFECTIVE PATIENT CARE:  
OVERSIGHT AND MANAGEMENT OF DRUGS IN HOSPITALS/HEALTH SYSTEMS**

Name (optional): \_\_\_\_\_

Facility (optional): \_\_\_\_\_

**ACQUISITION**

1. Who orders drugs in your facility? (Please check all that apply.)
  - PIC
  - Pharmacy Director
  - Pharmacy Technician
  - Material Management
  - Other: \_\_\_\_\_
  
2. Which units of the hospital/health system order drugs directly for their use? How does the pharmacy maintain control?
  
  
  
  
  
  
  
  
  
  
3. Can contracted service providers bring in their own drugs?
  
  
  
  
  
  
  
  
  
  
4. Can professional or other staff bring in drugs for administration to patients?
  
  
  
  
  
  
  
  
  
  
5. Are there any other drug ordering or acquisition practices that you have found to be helpful? Are there ones that you have found to be more problematic?

**(over)**

**STORAGE/MANAGEMENT**

Where are drugs stored in your facility?	For each area selected, please list the title(s) of staff who manage the drugs.	Of the staff titles listed, which staff member(s) has/have the following related to drug management: (Check all that apply.)		
		Responsibility	Authority	Accountability
<input type="checkbox"/> Main pharmacy				
<input type="checkbox"/> Additional pharmacies (how many)				
<input type="checkbox"/> Satellite pharmacy				
<input type="checkbox"/> Clinics				
<input type="checkbox"/> Pyxis machines				
<input type="checkbox"/> Floor stock				
<input type="checkbox"/> Crash carts/ emergency kits				
<input type="checkbox"/> Paramedic units				
<input type="checkbox"/> Other:				

1. For satellites and Pyxis machines, what services are being provided by the pharmacy staff?
  
2. Are monthly inventories conducted of each identified location? Who performs the stock check? Who reconciles?